



ROLE: Breakfast and After School Club Assistant

SCHOOL: Bishop Aldhelm's CE Primary School

HOURS: Mon to Fri; 7.30am – 8.45am, Permanent

Mon to Fri; 3.15pm – 5.15pm, Permanent

Mon to Fri: 3.15pm – 6.15pm, Permanent

Please indicate your preference(s)

Term time only 38 weeks Per Year

SALARY: GRADE C/SCP 10 – 13/FTE £16,863 - £17,391/Per Annum Pro Rata

CLOSING DATE: Sunday 31st March 2019

INTERVIEW DATE: Thursday 04th April 2019

START DATE: Tuesday 23rd April 2019

ADVERT: We wish to appoint enthusiastic and inspiring breakfast and afterschool club Assistants. You will be joining a skilled, dedicated and supportive staff team in an exciting school.

Training to support you in your role is provided.

Holidays cannot be taken in Term time.

JOB/PERSON SUMMARY:

Bishop Aldhelm's Primary School is a school with high expectations and standards. We are seeking to appoint dynamic, committed and inspiring Breakfast and After School Club assistant to join our hard-working, dedicated, happy team of staff and children.

We are looking to recruit colleagues who can enhance our provision and who are committed to making the 'school experience' engaging, enjoyable and meaningful for primary-aged children. The successful post holder(s) will supervise children from Foundation stage to Year 6.

The hours available may spread across two or more members of staff or combined together depending upon interest and availability.

WE ARE SEEKING A PROFESSIONAL INDIVIDUAL WHO HAS:

- * Experience of supporting Primary aged children's learning
- * An understanding of children with health care needs

- * A good understanding of behavior management strategies
- * Knowledge of child safeguarding procedures

WE CAN OFFER YOU:

- Excellent CPD opportunities and Training and Development Programmes
- In-house Teaching School
- An individual induction programme supported by a mentor
- Networking groups for Teachers, Business Managers, Site Teams and IT staff
- Eligibility to join the Teachers' Pension Scheme or Local Government Pension Scheme
- A tax efficient childcare scheme through salary sacrifice
- Generous holiday entitlement for staff working 52 weeks per year which increases with length of service
- Free eye tests up to the value of £25 for users of VDU equipment and contribution up to the value of £60 towards the purchase of glasses specifically for the use of display screen equipment
- Opportunity to become a school workplace Health and Wellbeing representative, meeting with other schools on a termly basis and feeding into the Health and Wellbeing strategy
- Access to the Trust Health and Wellbeing pages
- Access to a staff benefits portal through Sodexo and Portsmouth payroll
- Free confidential telephone and face to face counselling for staff and family members

APPLICATION PROCEDURE:

Should you wish to apply for this vacancy, please view the job description and complete the application form which can be found at www.hamwic.org or the school website and return to **Jo Farmer, office@bishopalhelms.poole.sch.uk**.

THE GREENWAY PARTNERSHIP

The Greenway Partnership is part of an umbrella Trust called the Hamwic Education Trust. At the Hamwic Education Trust we offer unique opportunities for those individuals that excel in education.

We aim to deliver an outstanding education to our pupils and to do so we must employ **outstanding** people.

We offer a training pathway for all employees including teachers, support staff and our middle and senior leaders.

Our staff have opportunities to work on cross phase projects and to work in other schools within the Trust in order to gain invaluable experience and enhance their skills.

All schools with the Trust are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.