



**ROLE:** Cleaner in Charge

**SCHOOL:** Talbot Primary School

**HOURS:** Part time, 42.94 working weeks per year including summer deep clean, 12 hours per week, 2.25 hours per day 2 days per week, 2.5 hours 3 days per week. Working hours are 3.15- 5.45pm/6pm

**SALARY:** Grade C /SCP 10-13/FTE £18,065-£18,426 pro rata. Permanent.

**CLOSING DATE:** Wednesday 1 May 2019 at 12 noon

**INTERVIEW DATE:** Wednesday 8 May 2019

**START DATE:** As soon as possible

**ADVERT:**

**JOB/PERSON SUMMARY:**

We wish to appoint an enthusiastic and inspiring Cleaner in Charge. You are expected to lead a team and ensure exemplary cleaning skills and high standards. You will be joining a skilled, dedicated and supportive staff team in an exciting school. You will also be a key holder and responsible for the security of the school.

The school is forward thinking and always open to suggestions for improving performance and standards.

Training to support you in your role is offered.

**Visits to the school prior to interview are essential.** Please contact the school office on 01202 513981 to arrange an appointment.

**WE ARE SEEKING A PROFESSIONAL INDIVIDUAL WHO:**

It is essential that the successful candidate can

- Supervise, monitor and direct the cleaning staff
- Undertake cleaning of the school
- Ensure the highest standard of cleanliness and hygiene
- Train and motivate cleaning staff
- Adhere to Health and Safety and COSHH regulations
- Work co-operatively and effectively with the whole school team
- Knowledge of Child Safeguarding procedures

The job holder will be a key holder and required to lock the school three evenings per week. There will be some lone working as part of this role.

#### **APPLICATION PROCEDURE:**

Should you wish to apply for this vacancy, please view the job description and complete the application form which can be found at [www.hamwic.org](http://www.hamwic.org) and return to Mrs. D Hughes, [school@talbot.poole.sch.uk](mailto:school@talbot.poole.sch.uk)

#### **THE GREENWAY PARTNERSHIP**

The Greenway Partnership is part of an umbrella Trust called the Hamwic Education Trust. At the Hamwic Education Trust we offer unique opportunities for those individuals that excel in education.

We aim to deliver an outstanding education to our pupils and to do so we must employ *outstanding* people.

We offer a training pathway for all employees including teachers, support staff and our middle and senior leaders.

Our staff have opportunities to work on cross phase projects and to work in other schools within the Trust in order to gain invaluable experience and enhance their skills.

**All schools with the Trust are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.**

**We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.**