



Hollybrook Junior School

Lunchtime Supervisory Assistant

Other

- **Closing Date:** Monday 11th February 2019
- **Job Start Date:** ASAP
- **Contract/Hours:** Permanent, Part-time
- **Salary Details:** Grade 3 £2263 - £2369
- **Hours of Work:** 5 hrs, 50 mins a week, term time only
- **Location of Role:** Hollybrook Junior School

Job/Person Summary

We currently have a vacancy to join our friendly, hardworking and experienced lunchtime team.

Our lunchtime supervisory assistants are required to work 12.00 to 1.10pm, 5 days per week.

You will need to be a good time keeper, caring and confident when dealing with pupils, a good communicator, a calm organiser and be able to work well in a team.

As a lunchtime supervisory assistant you will be asked to:

- Supervise the children in the dining areas, playground or other parts of the school premises
- Ensure children are safe and secure
- Be a role model, promoting good conduct and behaviour
- Assist with associated duties (e.g. cleaning up spillages, ensuring tables are clean etc.)
- Provide welfare support to the pupils, including undertaking first aid duties (depending on training).
- Make lunchtimes a happy and fun period

If you enjoy working with children and feel this job is for you, we would very much like to hear from you.

Application Procedure

If you are interested in this role, please visit www.hollybrookjunior.co.uk to obtain an application form.

Hollybrook Junior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.