

## **Job Description – Teacher**

- The postholder must work in accordance with the expectations, requirements and ethos set by the Head Teacher and Senior Leadership Team.
- The designated Senior Leader is the immediate Line Manager of this postholder.
- This post is paid in accordance with the postholder's current salary point.
- The post is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

**The roles and responsibilities of a teacher at our school are:**

### **Pupil Achievement:**

1. To ensure that the highest quality provision is given to all children for whom the postholder is responsible.
2. To analyse the outcomes of 'Progress, Assessment and Standards Reports' for the children for whom the postholder is responsible and to evolve future practice based on these in full consultation with the Senior Leadership Team.
3. To identify clear 'Learning Intentions' and 'Success Criteria and Expectations' which further the learning of all children, sharing these with children.
4. To ensure that a range of Assessment For Learning strategies successfully underpin all teaching.
5. To maintain regular systems for formative monitoring, assessing and keeping records of children's achievements in line with the Senior Leadership Team's expectations.
6. To ensure that all children for whom the postholder is responsible make considerable and sustained progress.
7. To sensitively match work to the needs of children.
8. To have high expectations of all children and to personalise learning so that every child achieves their potential.
9. To ensure that children understand and are able to respond appropriately to the next steps they need to take to improve; to ensure that key targets are understood by parents/carers.
10. To write an annual report about each child for parents/carers in line with the school's expectations.
11. To keep parents/carers fully informed of their child's achievements/attainment/progress in line with the school's expectations including through termly Parent Consultations.
12. To liaise with parents/carers in order to promote a positive home-school partnership to support the achievement of children.
13. To ensure that Inclusion records are kept in line with school expectations and to ensure that the Inclusion needs of children for whom the postholder is responsible are fully met.

### **Quality Of Teaching:**

14. To plan in accordance with school expectations and to deliver high quality lessons at all times.
15. To have high expectations of all children and to personalise learning so that every child achieves their potential.
16. To generate high levels of engagement and commitment to learning.
17. To deploy a range of engaging and applicable teaching strategies.
18. To mark work and to provide constructive feedback, in line with school expectations and in a style which promotes children's progress.
19. To set appropriate homework that matches individual needs.

20. To deploy other adults working with the postholder so as to ensure striking impact on children's knowledge and understanding.
21. To ensure that any areas for professional development in terms of teaching are incorporated into future practice.

### **Behaviour and Safety:**

22. To fully share and promote the school's commitment to safeguarding and promoting the welfare of all our children; to follow the school's Safeguarding Policy and procedures at all times.
23. To follow the school's Children Matter and Behaviour policies at all times.
24. To foster and ensure a consistent and sustained positive climate for learning.
25. To demonstrate secure knowledge and awareness of safety including e-safety.
26. To ensure that children's conduct, manners and punctuality are excellent during lessons, transitions and in the outside environment.
27. To demonstrate skilled and consistent behaviour management including for individuals or groups with particular behaviour needs, adhering to guidance from other staff when applicable.
28. To adhere fully to the school's Health and Safety policies/requirements.

### **Church School:**

29. To support and foster Bishop Aldhelm's Church of England (Voluntary Aided) Primary School as a dynamic and forward thinking school which is part of the Body of Christ within the Anglican Tradition.
30. To ensure that our school values of Love, Unity, Inspiration and Courage ... and the Spirit of Bishop Aldhelm's ... are fostered and underpin everything that happens across the school.
31. To lead Worships on dates as determined by the Senior Leadership Team.

### **Leadership and Management:**

32. To lead and manage a/more than one subject/aspect across the whole school, inspiring excellence, high standards and forward-thinking in the subject(s)/aspect(s) through this leadership.
33. To keep the Head Teacher informed about national and local developments in the subject(s)/aspect(s) led by the postholder.
34. To adhere to the expectations set by the Senior Leadership Team with regard to leadership and management of the subject(s)/aspect(s) for which the postholder is responsible.
35. To attend Senior Leadership Team meetings, informing this team about initiatives in the subject(s)/aspect(s) for which the postholder is responsible, when invited by the Head Teacher.

### **Other:**

36. To be flexible in terms of this Job Description and to carry out other reasonable responsibilities/duties as required by the Head Teacher.
37. To keep the Head Teacher informed of any circumstances which impact or may impact on the postholder's ability to carry out their responsibilities.
38. To take part in school Appraisal/Performance Management processes and to demonstrate a commitment to continuous Professional Development.
39. To adhere to all school policies and the requirements within the Staff Handbook.
40. To adhere to the ICT Usage Policy.
41. To keep all school matters and documentation confidential and not to share these with others without the authority of the Head Teacher.