



Bishop Aldhelm's C.E. Primary School

Loved by God; United in Learning

Headteacher: Scott Tait

Deputy Headteacher: Lizzie Sharpe

*Love, Unity,
Courage
and Inspiration*

EYFS Teaching Assistant – Person Specification

CATEGORY	ESSENTIAL	DESIRABLE
APPLICATION	<ul style="list-style-type: none"> Supported in reference Well-structured supporting letter 	
QUALIFICATIONS	<ul style="list-style-type: none"> Completion of a recognised Level 2 Childcare qualification, e.g. Level 2 Certificate for the Children & Young People's Workforce, Level 2 in Children's Care, Learning and Development – or be working towards completion A positive approach to gaining further qualifications Some understanding of the importance of Health & Safety and Food Hygiene in the workplace 	<ul style="list-style-type: none"> Completion of a recognised Level 3 Childcare qualification, e.g. Level 3 Diploma for the Children & Young People's Workforce, NVQ Level 3 in Children's Care, Learning and Development – or be working towards completion Completion of Safeguarding Awareness course Health & Safety certificate First Aid certificate Completion of other relevant courses
EXPERIENCE	<ul style="list-style-type: none"> Worked successfully with children, including Early Years pupils 	<ul style="list-style-type: none"> Worked successfully with children in other phases of Primary School. Worked successfully with SEN pupils Experience of working with children in a pre-school setting
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none"> How young children develop. How to support children who learn differently. How to motivate pupils to complete directed tasks and make progress 	<ul style="list-style-type: none"> Knowledge & understanding of strategies used to support pupils with learning difficulties. Able to use sign language
SKILLS	<ul style="list-style-type: none"> Good communication skills, both written and oral, in a variety of situations 	<ul style="list-style-type: none"> Willingness to undertake further training Work within a team to assess

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	<ul style="list-style-type: none"> • Proven ability to extend children’s learning through questioning • Ability to work co-operatively with others • Ability to display pupil work • Work with individual pupils or small groups • Work effectively with teachers and support staff • Manage children’s behaviour in a positive manner. • Good organisational skills • To be able to support self - help skills (eg toileting) and to administer medication • Ability to think on your feet • Make teaching resources • Encourage and develop communication and pupils social skills • Use initiative within ethos of the team • Apply the school behaviour management system and values effectively • Monitor, record and make basic assessments about pupil progress 	<p>and develop skills, set targets and create opportunities for pupils to make progress.</p> <ul style="list-style-type: none"> • Differentiate tasks set by class teachers making goals clear and achievable. • Be able to think outside the box. • Willingness to undertake activities necessary in pupil’s development of social skills • Experience of using 2BuildAProfile • Good ICT Skills
PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> • Ability to demonstrate enthusiasm • Caring and sensitive attitude towards pupils, parents and staff • Excellent interpersonal skills • Well organised • Ability to use initiative, calmness, enthusiasm, flexibility, positive nature, empathy & confidentiality 	<ul style="list-style-type: none"> • Flexibility and adaptability in order to be able to mix and work with a wide range of people • Sense of humour • A degree of resilience