



PERSON SPECIFICATION

Job Title:	Teaching Assistant Level 1
School:	Talbot Primary School

ATTRIBUTES	CRITERIA	Level 1	Level 2	Level 3	METHOD OF ASSESSMENT
Experience	<ul style="list-style-type: none"> • Experience of working with children • Experience of working with children in an EYFS educational environment • Experience of working with children who have a variety of educational needs 	*	* *	* *	Application form Interview References
Qualifications & Training	<ul style="list-style-type: none"> • 5 GCSE's with a minimum grade C or above in English and Mathematics, or equivalent qualifications or relevant experience • Working towards NVQ Level 2 or equivalent • NVQ Level 2 qualification or equivalent • Working towards NVQ Level 3 or equivalent • NVQ Level 3 qualification or equivalent 	* *	* * *	* *	Application form Certificates Interview

Aptitudes & Abilities	• Excellent verbal communication skills	*	*	*	Application form Interview References
	• Patience and commitment	*	*	*	
	• Ability to remain calm and make decisions whilst under pressure	*	*	*	
	• Good organisational and planning skills	*	*	*	
	• Excellent evaluation and monitoring skills		*	*	
	• Ability to work under own initiative	*	*	*	

	• Ability to respond sensitively and flexibly to competing demands from pupils	*	*	*	
	• Ability to handle confidential information with discretion	*	*	*	
	• Ability to supervise and mentor others	*	*	*	
	• Ability to cope with personal hygiene needs and respond sensitively to pupils' needs	*	*	*	
	• Ability to support children with Special Educational Needs	*	*	*	
	• Ability to lead groups of children, applying appropriate behaviour and learning strategies		*	*	
	• Ability to lead whole classes			*	
	• Ability to apply a wide range of strategies for the benefit of the pupil		*	*	

Knowledge	<ul style="list-style-type: none"> • Understanding of the school’s health and safety policy • Understanding of basic first aid procedures • Knowledge and understanding of the EYFS Curriculum • Understanding of lesson plans • Excellent knowledge of the five outcomes of Every Child Matters • Understanding of Individual Learning Plans • Knowledge of school’s behaviour and management policy and procedures • Knowledge of Child Safeguarding 	* * * * * * *	* * * * * *	* * * * * *	Application form Interview References
Attitude / Motivation	<input type="checkbox"/> A commitment to developing children as independent learners	* *	* *	* *	Application form Interview References
	<ul style="list-style-type: none"> • A commitment to developing yourself through continuing education and training • Enthusiasm • Empathy • Self-motivated • Team player 	* * * *	* * * *	* * * *	

Other Factors	• A flexible and adaptable approach	*	*	*	Application form Interview References
	• Willingness to continue and maintain professional development	*	*	*	
	• Commitment to Equal Opportunities	*	*	*	
	• Enhanced DBS check	*	*	*	DBS process