



ADVERT



SCHOOL: Westover Primary School
HOURS: 20 hours per week (Monday – Friday 7.15-8.45, 3.00-5.30) Term Time only
CONTRACT: Permanent
SALARY: PCC Band 4 - £10,843 to £11,421 actual salary (£23,130 to £24,362 FTE)
CLOSING DATE: Thursday 6 th June 2024
INTERVIEW DATE: Week commencing 10 th June 2024
START DATE: September 2024

JOB/PERSON SUMMARY:

Westover Primary and Pre-School is seeking to recruit an enthusiastic and caring playleader to run our breakfast and after school provision for our Early Years and Pre-School children. You must have a level 3 qualification that has been approved as per statutory guidance. Please see spreadsheet of acceptable qualifications via the link https://www.gov.uk/government/publications/early-years-qualifications-achieved-in-england/early-yearsqualifications-achieved-in-england

WE ARE SEEKING A PROFESSIONAL INDIVIDUAL WHO WILL:

- Enjoy working with children 3-5 as well as those up to 11, understanding that children are central to all decision making and upon which your role has an impact.
- Be committed to safeguarding and protecting children
- Be professional, dependable and flexible
- Have good communication skills both verbal and written
- Be caring, understanding and patient and most of all fun
- Be able to problem solve in the best interest of the child
- Be able to work as part of a team as well as independently
- Maintain confidentiality at all times
- Be willing to undertake training opportunities

THE SUCCESSFUL CANDIDATE WILL NEED TO BE ABLE TO:

- Keep accurate registers
- Monitor and order food and resources liaising with School Business Manager
- Complete a small amount of administration
- First aid for pupils (training will be provided)
- Fulfil all safeguarding requirements
- Plan set up and clear away play sessions
- Carry out risk assessments
- Prepare light snacks and have a good understanding of hygiene (training provided)
- Be fully inclusive and willing to learn and undertake taking to meet the needs of pupils
- Meet approved level 3 qualifications for pre school age

IN RETURN, WE CAN OFFER YOU:

- Eligibility to join the generous Local Government Pension Scheme
- Access to the Trust Health and Wellbeing pages
- Access to a staff benefits portal through Vivup
- Free confidential telephone and face to face counselling for staff and family members

APPLICATION PROCEDURE:

Should you wish to apply for this vacancy, please view the job description and complete the application form which can be found at <u>www.hamwic.org</u> and return to Sue Hattersley <u>shattersley@westoverprimary.co.uk</u>

SAFEGUARDING:

All schools with the Trust are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

THE RIDINGS PARTNERSHIP

The Ridings Partnership is part of an umbrella Trust called the Hamwic Education Trust. At the Hamwic Education Trust we offer unique opportunities for those individuals that excel in education.

We aim to deliver an outstanding education to our pupils and to do so we must employ *outstanding* people.

We offer a training pathway for all employees including teachers, support staff and our middle and senior leaders.

Our staff have opportunities to work on cross phase projects and to work in other schools within the Trust in order to gain invaluable experience and enhance their skills.