

THE SUCCESSFUL CANDIDATE WILL NEED TO BE ABLE TO:

- Keep accurate registers
- Monitor and order food and resources liaising with School Business Manager
- Complete a small amount of administration
- First aid for pupils (training will be provided)
- Fulfil all safeguarding requirements
- Plan set up and clear away play sessions
- Carry out risk assessments
- Prepare light snacks and have a good understanding of hygiene (training provided)
- Be fully inclusive and willing to learn and undertake training to meet the needs of pupils
- Meet approved level 3 qualifications for pre school age

IN RETURN, WE CAN OFFER YOU:

- Eligibility to join the generous Local Government Pension Scheme
- Access to the Trust Health and Wellbeing pages
- Access to a staff benefits portal through Vivup
- Free confidential telephone and face to face counselling for staff and family members

APPLICATION PROCEDURE:

Should you wish to apply for this vacancy, please view the job description and complete the application form which can be found at www.hamwic.org and return to Sue Hattersley – shattersley@westoverprimary.co.uk

SAFEGUARDING:

All schools with the Trust are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

THE RIDINGS PARTNERSHIP

The Ridings Partnership is part of an umbrella Trust called the Hamwic Education Trust. At the Hamwic Education Trust we offer unique opportunities for those individuals that excel in education.

We aim to deliver an outstanding education to our pupils and to do so we must employ **outstanding** people.

We offer a training pathway for all employees including teachers, support staff and our middle and senior leaders.

Our staff have opportunities to work on cross phase projects and to work in other schools within the Trust in order to gain invaluable experience and enhance their skills.