

The Role

Title:	Cleaner
Contract:	Permanent
Hours:	20 hours per week (4 hours daily 2.30pm-6.30pm) 39 weeks a year (term time only) plus four additional weeks (February and October half-term & two weeks over the summer)
Grade:	2
Annual Salary:	£12,898 per annum (FTE £25,220)
Start Date:	As soon as available
Interview Date:	To be agreed

We are seeking a dedicated and reliable Cleaner to join our hardworking site team. Working alongside supportive and experienced colleagues, the successful candidate will play an important role in maintaining a clean, safe and welcoming environment for students, staff and visitors, helping to ensure that our school provides an outstanding learning environment for all

USH is a heavily oversubscribed community school with just over 1050 students and 140 staff. We are incredibly proud of our family ethos and our success in delivering values-led education. Our students are vibrant, aspirational and well-behaved. We are known for our excellent career progression routes and we attract professionals who are willing to contribute to our sustained success.

USH is a Leading-Edge School, consistently ranked high in Hampshire schools for overall achievement. USH is pleased to be an SSAT Leadership Delivery Partner. The school was delighted to be awarded SSAT accreditation for Engaging with Evidence and Research in 2026 and for Transforming in Professional Learning in 2025.

If you are motivated to make a difference to the lives of young people and have a commitment to excellence, then this could be the job for you. Please do not hesitate to contact us if you have any questions about the role or would like to come into school to see the USH family in action.

The successful candidates will:

- Be highly motivated
- Be able to establish a rapport with adults and children
- Be able to demonstrate qualities of patience, firmness, humour and sensitivity
- Be steadfast in their belief and action, that the curriculum should be accessible for all

APPLICATION PROCEDURE

We positively encourage prospective candidates to enquire about our school prior to applying. Please contact our recruitment team via email: recruitment@ushschool.org

Full details and application forms can be downloaded from our website: http://uppershirleyhigh.org/staff_vacancies. Please return your completed applications to recruitment@ushschool.org. Please note we only accept CV's if accompanied by a fully completed application form.

To give your application the best chance at being short-listed, where at interview you can demonstrate suitability for the role, please ensure you read the person specification and job description and give examples in your application.

Should you be new to the education sector or do not have direct examples related to the person specification, do please provide examples from a similar experience.

Please submit your application as soon as possible as we may invite candidates to interview before the closing date.

We can offer you:



CPD 01

Excellent CPD opportunities to support you through all stages of your career.




06

Vivup provides benefits and discounts for cinema trips, leisure activities, days out, travel bookings, high street vouchers and more.



INDUCTION



An individual induction programme for all new staff to support your transition to USH.

02



EYE TESTS



Free eye tests up to the value of £25 for users of VDU equipment and contribution up to the value of £60 towards the purchase of glasses.

07



NETWORK

We have strong network groups for all staff across the city and Hampshire to support all roles.

03




WELLBEING

Free confidential telephone and face to face counselling for staff and family members. Access to the Trust Health and Wellbeing pages.

08



FLU JABS



FREE Flu vaccinations for all staff on site.

04



FLEXIBLE TIME



All teachers are able to manage their PPA time flexibly and work off-site if they choose.

09



APPOINTMENTS

Flexible and generous approach to appointments and family events.

05




WELLBEING GROUP

A dedicated staff group looking at workload and wellbeing, meets regularly to review workload and develop the USH Wellbeing Charter.

10



SAFEGUARDING

All schools within the Trust are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

THE JEFFERYS EDUCATION PARTNERSHIP

The Jefferys Education Partnership is part of an umbrella Trust called the Hamwic Education Trust. At the Hamwic Education Trust we offer unique opportunities for those individuals that excel in education.

We aim to deliver an outstanding education to our pupils and to do so we must employ **outstanding** people.

We offer a training pathway for all employees including teachers, support staff and our middle and senior leaders.

Our staff have opportunities to work on cross phase projects and to work in other schools within the Trust in order to gain invaluable experience and enhance their skills.

Job Description

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Hours:	20 hours per week (4 hours daily 2.30pm - 6.30pm) 39 weeks a year (term time only) plus four additional weeks (February and October half-term & 2 weeks over the summer)
Grade:	2
Responsible to:	Cleaning Supervisor

Job purpose:

To keep designated areas of the school in a clean and hygienic condition. The designated areas may include classrooms, corridors, offices, toilets and wash areas and may vary between term time and school holiday periods.

Key Duties:

- To clean, wash and sweep the designated areas as appropriate;
- To empty litter and waste bins;
- To polish and dust furniture, fittings and flooring;
- To use powered equipment (e.g. vacuum cleaners, floor washers, polishers etc.) where appropriate;
- To contribute to maintaining a safe and healthy environment for children and adults, adhering to all Health and Safety regulations and requirements.

Supporting the school:

At an appropriate level, according to the job role, grade and training received, all employees in the school are expected to:

- Support the aims, values, mission and ethos of the school and participate in a team approach to all aspects of school life.
- Attend and contribute to staff meetings and INSET days as required, and identify areas of personal practice and experience to develop.
- Take appropriate responsibility for safeguarding and children's welfare and be aware of confidential issues linked to home/child/teacher/school and keep confidences appropriately.
- Be aware of health and safety issues and act in accordance with the school's Health and Safety Policy.

Other Duties

The postholder may be expected to carry out duties other than those given in the job description where the level of responsibility is similar and he/she has appropriate qualifications or receives appropriate training to carry out these duties.

The postholder must:

- Ensure that Trust policies and procedures are implemented and followed.
- Work as appropriate with the Trust Central Services team in matters relating to finance, HR, IT and Health and Safety.

Person Specification

Title: **Cleaner**
Grade: **2**

Skills/ ability/ experience	To do what?	How well? Now or with training?	How important at the time of appointment?
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Knowledge & Understanding:

Previous experience of cleaning a large building and using industrial powered cleaning equipment	To clean the school to a high standard	Desirable now, but training will be given	4
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Interpersonal & Communication Skills:

Ability to communicate verbally with work colleagues	To understand work instructions and to maintain working relationships with colleagues	Now	5
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Physical Demands:

Reasonable level of physical fitness	To undertake cleaning duties and operate machinery	Now	5
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Mental Demands:

Ability to concentrate for short periods of time	To operate machinery safely and in accordance with health and safety requirements	Now	5
General understanding of key safeguarding issues and procedures	To ensure correct reporting and monitoring of any safeguarding issues arising across the school To maintain appropriate levels of confidentiality and data security in respect of personal / pupil / colleague information	Basic awareness of the sensitivity of these issues now, training in school procedures given	5
Basic understanding of health and safety issues	To ensure that duties are carried out in a safe manner and that machinery is operated correctly and safely	Desirable now, but training given	4

Responsibility For Physical Resources:

To use appropriate equipment and machinery carefully and safely	Cleaning of school premises	With training	4
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